



Minutes of Audit and Risk Committee Meeting

Held on

Monday 6 May 2024 at 5.30pm

Held at Council Chamber, 83 Mandurah Terrace, Mandurah

PRESENT:

COUNCILLOR	P ROGERS [Chairperson]	TOWN WARD
COUNCILLOR	B POND	COASTAL WARD (Deputising)
COUNCILLOR	A KEARNS	EAST WARD
COUNCILLOR	S WRIGHT	EASTWARD
COUNCILLOR	C KNIGHT [Deputy Mayor]	NORTH WARD
COUNCILLOR	R BURNS	TOWN WARD
MAYOR	R WILLIAMS	
MR	J SETH	INDEPENDENT MEMBER
MR	W TICEHURST	INDEPENDENT MEMBER

ELECTED MEMBERS OBSERVING:

Nil

GUESTS:

MS	C MIHOVILOVICH	CHIEF EXECUTIVE OFFICER
MS	T JONES	A/DIRECTOR BUSINESS SERVICES
MR	M HALL	DIRECTOR BUILT AND NATURAL ENVIRONMENT
MS	J THOMAS	DIRECTOR PLACE AND COMMUNITY
MR	J CAMPBELL-SLOAN	DIRECTOR STRATEGY AND ECONOMIC DEVELOPMENT
MS	J WEBER	A/EXECUTIVE MANAGER GOVERNANCE SERVICES
MRS	L BARKER	MINUTE OFFICER

1. OPENING OF MEETING

The Chairperson declared the meeting open at 5.31pm.

2. APOLOGIES

Apologies

Councillor A Zilani
Councillor D Wilkins

3. IMPORTANT NOTE

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the City of Mandurah unless specific delegation of authority has been granted by Council.

No person should rely on or act on the basis of any advice or information provided by a Member or officer, or on the content of any discussion occurring, during the course of the meeting. The City of Mandurah expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or officer, or the content of any discussion occurring, during the course of the Committee meeting.

4. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil.

5. PUBLIC QUESTION TIME

Nil.

6. PRESENTATIONS

Red Team Exercise - Confidential Presentation

7. DEPUTATIONS

Nil

8. CONFIRMATION OF MINUTES

AR.1/5/24 CONFIRMATION OF MINUTES MONDAY 11 MARCH 2024

MOTION

Moved: Councillor C Knight

Seconded: Mayor R Williams

That the Minutes of the Audit and Risk Committee meeting of Monday 11 March 2024 be confirmed.

CARRIED: 8/0

**FOR: Cr C Knight, Mayor R Williams, Cr P Rogers, Cr B Pond, Cr A Kearns, Cr R Burns,
Mr J Seth, Mr W Ticehurst**

AGAINST: Nil

9. DECLARATIONS OF INTERESTS

Nil

10. QUESTIONS FROM COMMITTEE MEMBERS

Questions of Which Due Notice Has Been Given

Nil.

Questions of Which Notice Has Not Been Given

Nil.

11. BUSINESS LEFT OVER FROM PREVIOUS MEETING

Nil.

12. LATE AND URGENT BUSINESS ITEMS

Nil.

13. CONFIDENTIAL ITEMS

AR.2/5/24 CLOSE DOORS

MOTION

Moved: Councillor B Pond
Seconded: Councillor A Kearns

That the meeting proceeds with closed doors at 5.36pm in accordance with Section 5.23(2)(a and f) of the *Local Government Act 1995*, to allow for the confidential discussion of an item.

CARRIED: 8/0

FOR: Cr B Pond, Cr A Kearns, Mayor R Williams, Cr P Rogers, Cr C Knight, Cr R Burns, Mr J Seth, Mr W Ticehurst

AGAINST: Nil

Members of the media, non-senior employees and persons in the gallery left the meeting at this point. The Minute Officer and Acting Executive Manager Governance Services remained with Senior Officers.

THE MEETING PROCEEDED WITH CLOSED DOORS AT 5.36PM

PRESENTATIONS

IT INTERNAL AUDIT – RED TEAM EXERCISE CONFIDENTIAL PRESENTATION

The Executive Manager, Systems and Projects presented the confidential presentation.

Councillor Shannon Wright joined the meeting at 5.51pm.

CONFIDENTIAL REPORTS

AR.3/5/24 STRATEGIC RISK UPDATE REPORT – QUARTER THREE (CONFIDENTIAL REPORT 1)

Confidential discussion ensued regarding this issue.

MOTION

Moved: Councillor P Rogers

Seconded: Councillor C Knight

That the Audit and Risk Committee note Quarter Three Financial Year 2023/24 –Strategic Risk Bowtie Report as per Confidential Attachment 1.

CARRIED: 9/0

FOR: Cr P Rogers, Cr C Knight, Mayor R Williams, Cr B Pond, Cr S Wright, Cr A Kearns, Cr R Burns, Mr J Seth, Mr W Ticehurst

AGAINST: Nil

AR.4/5/24 STRATEGIC INTERNAL AUDIT MONITORING RISK REPORT – QUARTER THREE (CONFIDENTIAL REPORT 2)

Confidential discussion ensued regarding this issue.

MOTION

Moved: Mayor R Williams

Seconded: Councillor C Knight

That the Audit and Risk Committee notes the Strategic Internal Audit Plan Monitoring Report – Quarter Three Financial Year 2023/2024 as detailed in Confidential Attachment 2.

CARRIED: 9/0

FOR: Mayor R Williams, Cr Knight, Cr P Rogers, Cr B Pond, Cr S Wright, Cr A Kearns, Cr R Burns, Mr J Seth, Mr W Ticehurst

AGAINST: Nil

AR.5/5/24 OPEN DOORS

MOTION

Moved: Councillor A Kearns

Seconded: Councillor B Pond

That the meeting proceeds with open doors.

CARRIED: 9/0

FOR: Cr A Kearns, Cr B Pond, Mayor R Williams, Cr P Rogers, Cr S Wright, Cr C Knight, Cr R Burns, Mr J Seth, Mr W Ticehurst

AGAINST: Nil

THE MEETING PROCEEDED WITH OPEN DOORS AT 6.29PM

AR.6/5/24 ENDORSE RESOLUTIONS

MOTION

Moved: **Councillor C Knight**

Seconded: **Councillor R Burns**

That Council endorses the resolutions taken with closed doors.

CARRIED: 9/0

FOR: Cr C Knight, Cr R Burns, Mayor R Williams, Cr P Rogers, Cr B Pond, Cr S Wright,
Cr A Kearns, Mr J Seth, Mr W Ticehurst

AGAINST: Nil

14. CLOSE OF MEETING

There being no further business, the Chairperson declared the meeting closed at 6.30pm.

CONFIRMED:[CHAIRMAN]